

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the above named Commissioners Court will be held on the **27th** day of **April 2015** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag
2. Presentation of Service Awards:
15 years: Kate Engleman, Tax Assessor-Collector's Office
3. Introductions / Recognitions
4. Consideration and action on approval of the Minutes for April 13, 2015: Sally Peters, Deputy Clerk/Administrative Assistant
5. Consideration and action on the approval of the Monthly Reports for March 2015: Corinna Speer, County Auditor
6. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
7. Recognition of Dan Rogers, President of the Boerne Kendall County Economic Development Corporation on his retirement: Darrel L. Lux, County Judge
8. Presentation concerning the Greater Boerne Kendall County Job Fair to be held at the Boerne Civic Center on May 20, 2015: Crisanne Zamponi, President/CEO, Boerne Chamber of Commerce / Darrel L. Lux, County Judge
9. Presentation concerning the Kendall County Youth and Equestrian Center: Kendall County Jr. Livestock Association representative, Marty Carroll, and Kendall County 4-H Horse Club representatives, Andra Wisian and Rick Wood / Darrel L. Lux, County Judge
10. Consideration and action to approve overnight stays in the neighboring County of Bexar while attending training: Staci Decker, Elections Administrator

KENDALL COUNTY COMMISSIONERS COURT

11. **PUBLIC COMMENTS**—opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
12. Presentation by the Comfort Preservation Alliance concerning the incorporation of Comfort, Texas: Comfort Preservation Alliance representatives, Steve Spence and Allen Goodwin / Royce Steubing, Commissioner Precinct 4
13. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
14. Consideration and action to approve the Lease Agreements with the Boerne Merchants Association to allow them the use of the Courthouse grounds for Market Days on June 12-14, 2015, setting up on June 12 no earlier than 5:30 p.m. and October 9-11, 2015, setting up on October 9 no earlier than 5:30 p.m.: David Querbach, Market Days Management / Darrel L. Lux, County Judge
15. Consideration and action to approve the resolution for an administration service provider for the 2015 Texas Capital Fund Contract 7215022 (AJW Project): Corinna Speer, County Auditor
16. Consideration and action to approve the resolution to designate authorized signators for the 2015 Texas Capital Fund Contract 7215022 (AJW Project): Corinna Speer, County Auditor
17. Consideration and action to approve the resolution to adopt Complaint and Grievance Procedures related to the Texas Community Development Block Program: Corinna Speer, County Auditor
18. Consideration and action to approve the resolution to proclaim April as Fair Housing Month: Corinna Speer, County Auditor
19. Consideration and action concerning approval of Kendall County EMS Schematic Design documents, project schedule, and construction budget and authorization for the Construction Manager to proceed with the Design Development Phase: Darrel L. Lux, County Judge
20. Consideration and action to authorize the County Development Manager to solicit bids for the construction of improvements known as Herff Road Phase II between Old San Antonio Road and US Highway 87, Boerne, Texas: Rick Tobolka, County Development Manager
21. Consideration and action on a request for relief from platting requirements in accordance with Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create a 0.851-acre tract which would be combined with the adjacent 180.73-acre tract. The remainder of the 20.93-acre tract will have ± 28.5 feet of frontage while the 0.851-acre tract will have 60 feet of frontage (Mike Essick): Royce Steubing, Commissioner Precinct 4 / Rick Tobolka, County Development Manager

22. Consideration and action on a request for relief from platting requirements in accordance with Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed Family Division would create a 31.78-acre tract out of a 315-acre parent tract over variable width easements to FM 474 (Roy Smith): Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Development Manager
23. Consideration and action to cancel part of the subdivision known as His Hill, Chapel Hill Area, Lots 11-31, Kendall County, Texas, created by subdivision plat recorded in Volume 1, page 52 of the Kendall County Plat Records in accordance with Section 210 of the Kendall County Development Rules and Regulations. The instrument of cancellation will be by plat: Royce Steubing, Commissioner Precinct 4 / Rick Tobolka, County Development Manager
24. Consideration and action on an Amending Plat of Lots 6 & 7, Inspiration Hill, No. One, Kendall County, Texas, in accordance with Section 209 of the Kendall County Development Rules and Regulations. The purpose of the amending plat is to relocate a common lot line between the subject tracts (John and Maridean Jones): Royce Steubing, Commissioner Precinct 4 / Rick Tobolka, County Development Manager
25. Consideration and action on an Amending Plat of Lots 18 & 19, Block A, Cordillera Ranch, Unit 101 in accordance with Section 209 of the Kendall County Development Rules and Regulations. The purpose of the amending plat is to combine Lots 18 & 19 into Lot 19A (Rajeev Shyam Mulwani, Gongoozler Trust): Richard W. Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
26. Consideration and action on the Final Plat of Cordillera Ranch, Unit 207D in accordance with Section 203 of the 1990 Kendall County Regulations, Rules and Specifications for Roads and Subdivisions. The proposed subdivision consists of 11.01 acres, 8 residential lots and 1,368 linear feet of roadway for a density of 1.33 acres per lot. The proposed subdivision will be served by a central water and sewer system (David Hill, CR DEVCO 2013, LLC): Richard W. Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
27. Consideration and action on the Final Plat of Cordillera Ranch, Unit 207C-1 in accordance with Section 203 of the 1990 Kendall County Regulations, Rules and Specifications for Roads and Subdivisions. The proposed subdivision consists of 10.94 acres, 8 residential lots and 630 linear feet of roadway for a density of 1.37 acres per lot. The proposed subdivision will be served by a central water and sewer system (David Hill, CR DEVCO 2013, LLC): Richard W. Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
28. Consideration and action on the approval of Letters of Credit for Cordillera Ranch Subdivision, Unit 207C-1 in the amounts of \$220,096.00 for roads and drainage and \$78,804.00 for water and wastewater improvements: Richard W. Elkins, Commissioner Precinct 2 / Terry Anderson, County Engineer
29. Consideration and action on the approval of Letters of Credit for Cordillera Ranch Subdivision, Unit 207D in the amounts of \$388,526.00 for roads and drainage and \$19,164.00 for water and wastewater improvements: Richard W. Elkins, Commissioner Precinct 2 / Terry Anderson, County Engineer

30. Consideration and action on the request for relief by Cordillera Ranch for Unit 206A-3 and grant blanket relief from this time on for the following items requested from the 1997 Development Guidelines and Regulations Book: (1) use a prime coat under the HMAC pavement in lieu of a one-course surface treatment; (2) allow a 50-foot right-of-way in lieu of 60 feet; (3) allow a pavement width of 21 feet for local streets in lieu of 28 feet; (4) allow a 6" roll curb in lieu of a standard 7" curb; and (5) eliminate centerline striping for street pavement widths of 21 feet: Richard W. Elkins, Commissioner Precinct 2 / Terry Anderson, County Engineer
31. Consideration and action to pay Road & Bridge employees for emergency call out time: Ricky Pfeiffer, Road Supervisor
32. Give a summary of the road activities by Road & Bridge for the month of March 2015: Ricky Pfeiffer, Road Supervisor
33. Give a summary of the Operations Department activity for the month of March 2015: Jean Maxwell, Acting Operations Supervisor

BREAK**EXECUTIVE SESSION (Closed to public)****Pursuant to Chapter 551 of the Texas Government Code**

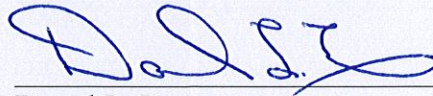
- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
 1. County authority and obligations concerning subdivisions, county roads and bridges
 2. Guy James Gray vs. Kendall County
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
 1. Right-of-way / easements for Herff Road Project
 2. Kendalia property
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
 1. Duties and responsibilities of Adult Probation
 2. Duties and responsibilities of the County Auditor
 3. Duties and responsibilities of the Service Writer
 4. Duties and responsibilities of the County Attorney's Office
 5. Duties and responsibilities of the Information Technology Specialist

- 6. Duties and responsibilities of the Road & Bridge Operations Supervisor**
- 7. Duties and responsibilities of the Development Management Office**
- 8. Duties and responsibilities of the Animal Control Shelter**

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM
EXECUTIVE SESSION DELIBERATIONS**

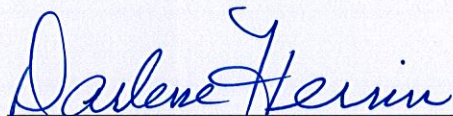
ADJOURNMENT

Dated this the 23rd day of April 2015.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 23rd day of April 2015.



Darlene Herrin
County Clerk

Posted at 3:30 p.m. on the 23rd day of April 2015—*sup*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.